

## Information about the Allocation of Theses

Theses (Bachelor, Master, and Diploma) will be allocated any time.

The allocation procedure is as follows:

1. Current Topics  
Topics currently available at the Chair of Human Resource Management will be announced on our [webpage](#).
2. Further information  
For general questions about writing a theses at the Chair of Human Resource Management, please contact [Julia Schreier](#). If you have questions regarding a certain topic, please contact the respective research assistant.
3. Application and documents  
If you plan to apply for one or more topic(s), please hand in your current academic record (Bescheinigung über **erbrachte** Studien- und Prüfungsleistungen) via email ([hrm@wiwi.kit.edu](mailto:hrm@wiwi.kit.edu)).  
Additionally, please provide:
  - starting date (data that you plan to begin your theses)
  - preferred topic(s), or a brief description if you plan to suggest a topic of your own or if you apply for an external theses (cooperation with a company)
4. Deadline and allocation
  - We will select suitable candidates and allocate the topics. Among others, interest in the field of personnel economics and other relevant knowledge and skills will be considered.
  - You will receive a notification via email as soon as possible, at the latest 3 weeks after your request.
5. Writing the thesis  
You are required to start writing the thesis within four months after acceptance.

Please note:

- Usually it will take some time until you can effectively start working on your thesis. Therefore it is necessary to plan ahead and apply for a topic in time. However, note that being accepted obligates to start writing the thesis within four months, i.e. it is not recommended to apply too early.
- We appreciate if you suggest a topic of your own. Please hand in a short description including one or two relevant references (articles in scientific journals). Subject to approval, your suggestion will be considered. Additionally, you can apply for our other topics at the same time.
- Writing a thesis in cooperation with companies is possible provided we have capacities for supervising and the topic complements our fields of research. Please hand in the documents mentioned above plus a short description of the topic and the assignment by the company.
- Students accepted for writing a thesis take part in our colloquium. You will give a presentation (15 minutes) about your topic during writing the theses.  
The colloquium is scheduled in each teaching term. Participation is mandatory.